



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

August 17, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THE ACCEPTANCE OF GRANT FUNDS FROM THE FEDERAL EMERGENCY
MANAGEMENT AGENCY AND UNITED STATES DEPARTMENT OF HOMELAND SECURITY
FISCAL YEAR 2009 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (Fire District) is requesting approval to accept \$3.554 million in grant funding from the Federal Emergency Management Agency (FEMA) and United States Department of Homeland Security (DHS) Fiscal Year 2009 (FY 09) Staffing for Adequate Fire and Emergency Response (SAFER) Grant (Grant Number EMW-2009-FH-01070).

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

1. Accept \$3.554 million in grant funding, from the FY 09 SAFER Grant (Grant Number EMW-2009-FH-01070) (see attachment). The grant will provide funding for the Fire District to refill nine firefighter positions that will allow for the restoration of Engine 167 in the City of El Monte.
2. Authorize the Fire Chief, or his designee, to implement the project as described herein, including executing grant agreements with the FEMA and United States DHS and any amendments, including extensions of time, minor changes in project scope, and alterations in the project budget or grant amount subject to approval of such documents by County Counsel, and authorizing requests for reimbursement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#35 AUGUST 17, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

The City of El Monte contracts with the Fire District to provide fire protection and emergency medical services. As a budget reduction measure, the City took action to close Fire Station 167 effective September 1, 2009, reducing fire protection services by 25 percent in the City of El Monte. Acceptance of \$3.554 million through the FY 09 SAFER Grant Program will provide salary and employee benefits for two years to reopen Fire Station 167 in the City of El Monte effective Friday, September 3, 2010.

As stipulated in their Agreement for Services contract, the City of El Monte is billed annually by the Fire District for the salary, employee benefits, and all associated overhead costs for the personnel assigned to fire stations within the City. Because the FY 09 SAFER Grant does not include overhead costs as an eligible expenditure for Engine 167, the City of El Monte has agreed to incur the annual \$580,000 cost and will ensure sufficient funding is included in their 2010-11 and 2011-12 budgets.

It will be the City of El Monte's financial responsibility to sustain Engine 167 beyond the FY 09 SAFER Grant two-year period of performance.

Implementation of Strategic Plan Goals

Approval of the recommended actions are consistent with the County's Strategic Plan Goal Number 1, Operational Effectiveness, through emergency preparedness and response efforts; and Goal Number 5, Public Safety, by maintaining and improving the highest level of safety and security standards for the residents of Los Angeles County by providing for an ongoing improved level of fire protection, emergency medical, and other life safety services to the City of El Monte, adjacent communities, and adding to the resources available for automatic/mutual aid services requests throughout the Fire District's jurisdiction.

FISCAL IMPACT/FINANCING

The City of El Monte has agreed to incur the annual \$580,000 overhead costs that are not funded through the SAFER Grant and will ensure sufficient funding is included in their 2010-11 and 2011-12 budgets. The positions for Fire Station 167 are included in the Fire District's budget.

There is no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The FEMA and United States DHS have provided the Fire District with guidelines for the administration of the grant agreement. These guidelines detail the activities and expenditures that are allowable for reimbursement. The performance period for the FY 09 SAFER Grant is July 15, 2010 through July 14, 2012.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to the provisions of the California Environmental Quality Act. They will not result in a direct or reasonable foreseeable indirect physical change in the environment in accordance with Section 15061(b)(3) of the State of California Environmental Quality

Act guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will ensure the Fire District's ability to provide effective and essential levels of public safety to the residents of Los Angeles County, as well as expand the quality and productivity of emergency services.

CONCLUSION

Upon approval by your Board, please electronically submit a Statement of Proceedings to the following:

Consolidated Fire Protection District of Los Angeles County
Executive Office - Business Operation
Chief Deputy Daryl L. Osby
dosby@fire.lacounty.gov

Respectfully submitted,

A handwritten signature in black ink, appearing to read "P. Michael Freeman". The signature is fluid and cursive, with a long horizontal stroke at the end.

P. MICHAEL FREEMAN
FIRE CHIEF, FORESTER & FIRE WARDEN

PMF:heo

Enclosures

c: Chief Executive Officer
County Counsel
Auditor-Controller

Award Package

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Ms. Heidi Oliva
County of Los Angeles Fire Department
1320 N. Eastern Avenue
Los Angeles, California 90063-3294

Re: Grant No.EMW-2009-FH-01070

Dear Ms. Oliva:

On behalf of the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2009 Staffing for Adequate Fire and Emergency Response (SAFER) grants has been approved. FEMA's Grant Programs Directorate (GPD), in consultation with the U.S. Fire Administration (USFA), carries out the Federal responsibilities of administering your grant. The approved project costs total to \$3,553,762.00. The Federal share is \$3,553,762.00 of the approved amount and your share of the costs is \$0.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the articles as they outline the terms and conditions of your Grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the grant and Grant Agreement Articles when you request and receive any of the Federal grant funds awarded to you.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval from FEMA.

If your SF 1199A has been reviewed and approved, you will be able to request payments online. Remember, you should request funds no more frequently than quarterly.

If you have any questions or concerns regarding the process to request your grant funds, please call 1-866-927-5646.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy W. Manning".

Timothy W. Manning

Agreement Articles



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE - Hiring program

GRANTEE: County of Los Angeles Fire Department

PROGRAM: Staffing for Adequate Fire and Emergency Response (SAFER) - Hiring

AGREEMENT NUMBER: EMW-2009-FH-01070

AMENDMENT NUMBER:

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Article I - Project Description

The purpose of the Staffing for Adequate Fire and Emergency Response program is to provide funding directly to fire departments and volunteer firefighter interest organizations in order to help them increase the number of trained, "front-line" firefighters available in their communities.

After careful consideration, FEMA has determined that the grantee's project submitted as part of the grantee's application, and detailed in the project narrative as well as the request details

section of the application - including budget information - was consistent with the program's purpose and worthy of award. The grantee shall perform the work described in the approved grant application as itemized in the request details section of the application and further described in the grant application's narrative. These sections of the application are made a part of these grant agreement articles by reference. The grantee may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval from FEMA.

Article II - Grantee Concurrence

By requesting and receiving Federal grant funds provided by this grant program, the grantee accepts and agrees to abide by the terms and conditions of the grant as set forth in this document and the documents identified below. By receiving funds under this grant, grantees agree that they will use the funds provided through the Fiscal Year 2009 Staffing for Adequate Fire and Emergency Response in accordance with these Articles of Agreement and the program guidelines provided in the Fiscal Year 2009 Staffing for Adequate Fire and Emergency Response guidance. All documents submitted as part of the original grant application are made a part of this agreement by reference.

Article III - Period of Performance

The period of performance shall be from **15-JUL-10 to 14-JUL-12**.

Article IV - Amount Awarded

The amount of the award is detailed on the Obligating Document for Award attached to these articles. Following are the budgeted estimates for object classes for this grant (including Federal share plus applicable grantee match):

Personnel	\$2,338,002.00
Fringe Benefits	\$1,215,761.04
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$3,553,762.00

NEGOTIATION COMMENTS IF APPLICABLE (max 4000 characters)

Article V - Financial Guidelines

The grantee and any subgrantee shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below:

A. Administrative Requirements

1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations (OMB Circular A-110)

B. Cost Principles

1. 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87)
2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
3. 2 CFR Part 230, Cost Principles for Nonprofit Organizations (OMB Circular A-122)
4. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations

C. Audit Requirements

1. OMB Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations

Article VI - Prohibition on Using Federal Funds

The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.

Article VII - GPD Allocations

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2009 Staffing for Adequate Fire and Emergency Response Program guidance and application kit.

Article VIII - Financial Reporting

The grantee must complete an on-line, semiannual financial status report to meet FEMA requirements. Semiannual financial reports are due within 30 days of the end of every six month period for the life of the grant. At the end of the performance period, or upon completion of the grantee's final program narrative, the grantee must complete an on-line final financial status report that is required to close out the grant. Although the guidance states extensions will not be granted, if a grantee's performance period is extended beyond the initial period, a periodic performance report is due every six month increment until closeout.

Article IX - FEMA Officials

Program Officer: Tom Harrington is the Program Officer for this grant program. The Program Officer is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant please call the AFG help desk at 866-274-0960 to be directed to a specialist.

Grants Assistance Officer: Bertram Mckeithen Jr is the Assistance Officer for this grant program. The Assistance Officer is the Federal official responsible for negotiating, administering,

and executing all grant business matters.

Grants Management Division POC:The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

FEDERAL EMERGENCY MANAGEMENT AGENCY OBLIGATING DOCUMENT FOR AWARD/AMENDMENT						
1. AGREEMENT NO. EMW-2009-FH-01070	2. AMENDMENT NO. AMENDMENT NO. 0	3. RECIPIENT NO. 95-6000927	4. TYPE OF ACTION AWARD	5. CONTROL NO. W468987N		
6. RECIPIENT NAME AND ADDRESS County of Los Angeles Fire Department 1320 North Eastern Avenue Los Angeles California, 90063-3294	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20472 POC: Walter Pickett 202-786-9524	8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472				
9. NAME OF RECIPIENT PROJECT OFFICER Heidi Oliva	PHONE NO. 3238812491	10. NAME OF PROJECT COORDINATOR Tom Harrington	PHONE NO. 1-866-274-0960			
11. EFFECTIVE DATE OF THIS ACTION 15-JUL-10	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:15-JUL-10 To:14-JUL-12 Budget Period From:15-JAN-10 To:30-SEP-10			
15. DESCRIPTION OF ACTION						
a. (Indicate funding data for awards or financial changes)						
PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMMULATIVE NON-FEDERAL COMMITMENT
SAFER	97.083	2010-M9-3120GF-25000000-4101-D	\$0.00	\$3,553,762.00	\$3,553,762.00	\$0.00
TOTALS			\$0.00	\$3,553,762.00	\$3,553,762.00	\$0.00
b. To describe changes other than funding data or financial changes, attach schedule and check here. N/A						
16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)						
SAFER recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.						
16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN						
This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.						
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) N/A					DATE N/A	

18. FEMA SIGNATORY OFFICIAL (Name and Title)
Bertram Mckeithen Jr

DATE
06-APR-10